



Hamilton County Developmental Disabilities Services

Funding Support Provider Newsletter

May 2011

State Fiscal Year End

The end of the State Fiscal Year on June 30 is the payment cut-off for waiver billing. Billing can be submitted in the Medicaid Billing System (MBS) during after June 30, but no payments will be issued between June 25 and July 8. June 8th at 11:00 AM is the billing cut-off for June 24 pay out.

For more information or to subscribe to provider notices visit the DODD website at <http://odmrdd.state.oh.us/providers/notices1.htm>



Cost Projection Tool (CPT)

Individuals are being entered into the new Cost Projection Tool at the DODD website. Providers can have access to the Medicaid Services System (MSS) at the DODD website by filling out and submitting a security affidavit at <https://odmrdd.state.oh.us/apps/>. Training on how to read CPT will continue on a May 26 webinar at a 10:00 a.m.

The revision request form has been revised to allow for providers with CPT training and 2020 experience to submit revisions as CPT versions. The revision request form is always available at: <http://www.hamiltondds.org/Tools/Billing/Revision%20Request%20CSDSL033.xlsx>

If you are interested in the CPT webinar please contact Joan Gilmore, Joan.Gilmore@hamiltondds.org.

Rent Subsidy

Rent receipts submitted to Funding Support for reimbursement must have the landlord's **original signature**. Faxes or copies will not be accepted by the Hamilton County Auditor's office.

Please make sure you are using a final (goldenrod color for 2011) copy of the rent subsidy worksheet from Funding Support before submitting rent receipts. Also be sure the amount is correct as each month can only be paid one time and corrections are not possible.

More information about rent subsidy is available on our Provider Tools Website at <http://www.hamiltondds.org/Tools/Residential.aspx>

Re-apply, Re-apply, Re-apply for Medicaid

If you are the Job and Family Services (JFS) representative for an individual using Medicaid Benefits who may have a possible loss of Medicaid, take these steps immediately.

1. **Ask:** Contact the Department of Jobs and Family Services (DJFS) caseworker and ask what items are required to complete and re-open the case.
2. **Submit and obtain a receipt:** If you submit all of the requested documents and the case is still scheduled for termination, the individual may appeal the decision and ask for a hearing. You should always ask for a receipt anytime you submit documents to JFS.
3. **Reapply:** After you initiate the appeals hearing, submit a re-application packet to protect the case from a lapse in benefits.

The re-application packet must be received by JFS prior to the end date of benefits under appeal. For example, the letter indicates that the benefits will terminate on 4/30/2011; the re-application packet should be dated and received by JFS on 5/1/2011. Once the reapplication is approved JFS will back date to 5/1/2011 therefore causing no lapse in benefits.

Individuals, their families or authorized representatives may call the HCDDS Benefits Representative Team for assistance at 513-794-3300. Ask for a Benefits Representative.

Hamilton County Provider Meetings

A Provider Meeting is Wednesday, July 6, at 10 a.m. at DD Services Support Center, 1520 Madison Road, 45206.

If you have agenda items or would like to be added to the email list for meeting notifications contact Angela Hayes, Administrative Secretary, at Angela.Hayes@hamiltondds.org



Helpful Links

The DD Services website lists contact information for every employee. Go to www.hamiltondds.org and select Contact.

To lookup the Service Facilitator or Funding Specialist assigned to an individual, visit <http://www.hamiltondds.org/tools/>, select "SF & FS.xlsx". For password, contact Joan Gilmore.

DD Services Provider tools: <http://www.hamiltondds.org/tools/>

For help with DODD waiver billing please visit <http://odmrdd.state.oh.us/providers/billing.htm>.

For help with Medicaid eligibility information please visit <http://www.hcjfs.hamilton-co.org/Demo/services/medicaid/default.htm>

Funding Support	Phone (513)	Email	Role
Andrew Riley	559-6688	Andrew.Riley@hamiltondds.org	Waiver PAWS SE
Bonnie Ziegelmeyer	559-6755	Bonnie.Ziegelmeyer@hamiltondds.org	Revision Requests, Waiver Specialist
Cynthia Howard	559-6939	Cynthia.Howard@hamiltondds.org	Support
Debbie Pittinger	559-6829	Debbie.Pittinger@hamiltondds.org	Local Funds, rent sub
Jeanne Ivester	559-6675	Jeanne.Ivester@hamiltondds.org	Waiver Eligibility
Joan Gilmore	559-6849	Joan.Gilmore@hamiltondds.org	Manager
Katie Evans	559-6662	Katie.Evans@hamiltondds.org	IO Waiver PAWS, Group Homes
Katie Peterson	559-6815	Katie.Peterson@hamiltondds.org	Local Funds, pmts
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