VIRTUAL BOARD MEETING
(per provisions within House Bill 404 enacted 11/22/2020)

Tuesday, April 13, 2021

BOARD MEMBERS PRESENT: Mr. Nestor Melnyk, President
Dr. Andy Magenheim, Vice President
Mr. Stephen J. Jones, Secretary
Mr. Alan Abes
Ms. Rene Eisele
Dr. Tasha Faruqui
Ms. Deana Taylor

Mr. Melnyk called the April 13, 2021 meeting to order at 5 p.m.

Mr. Melnyk asked for approval of the minutes of the March 9, 2021 meeting. 
**Ms. Taylor moved approval of the minutes of the March 9, 2021 Board meeting as presented.**
**Dr. Magenheim seconded the motion. The minutes were unanimously approved.**

Mr. Melnyk asked for approval of the retreat minutes of the March 23, 2021 meeting. 
**Ms. Taylor moved approval of the retreat minutes of the March 23, 2021 Board meeting as presented. Dr. Magenheim seconded the motion. The minutes were unanimously approved.**

HEARING THE PUBLIC – By Email

None

SUPERINTENDENT’S REPORT

A. COVID-19 Hamilton County Data (as of 04/01/2021)
Total Positive COVID-19 Cases: 412
- 61% of all positive results are males/39% of all positive results are females
- 83 hospitalizations
- 9 confirmed deaths attributed to COVID-19
A look back over the past year:

**COVID Positive Numbers 2020-2021**

![Graph showing COVID positive numbers from March 2020 to March 2021.](image)

**B. COVID-19 Vaccine Distribution**
We are continuing to administer COVID-19 vaccination second doses and providing first

doses if they become available. Due to the widespread availability of vaccines, we have seen a sharp drop in the number of people seeking vaccines from us, which is great news! We will continue to help ensure access but will be wrapping up the intense role we have played in vaccine distribution.

**C. Sustainability Grants for Providers**
The COVID-19 pandemic has increased costs, decreased revenues, and exacerbated staffing shortages for providers in our community. In recognition of these increased costs and the important work providers do, HCDDS issued sustainability grants to every active residential and adult day provider in Hamilton County in good standing.

This payment, funded by HCDDS, is a one-time grant to cover non-Medicaid funded extraordinary and unusual costs incurred due to the ongoing COVID-19 pandemic. The amount was determined based on the number of people they served between October and December 2020. In all, HCDDS awarded over $1.5 million to 521 agency and independent providers. The feedback from the provider community has been very positive, and providers have expressed appreciation for our partnership and support throughout the pandemic.

In addition to this payment, eligible providers will also receive a relief payment from DODD in April. Known as an “Appendix K” payment, $78 million will be paid out statewide by DODD with financial support from county boards. We estimate our share of these payments to be just over $2 million. This payment is the second “Appendix K” payment made by DODD with financial support from county boards. The first payment, totaling $74 million, was made in September 2020 to agency and independent waiver residential providers. Our share of these payments was over $450,000. Adult day and transportation providers were not eligible for this payment but are eligible for the second payment.

Including the Appendix K amounts, HCDDS will likely pay over $4 million to support providers in Hamilton County during the COVID-19 pandemic.
D. School Updates

<table>
<thead>
<tr>
<th></th>
<th>Enrollment</th>
<th>Remote Learners</th>
<th>March Average Attendance</th>
<th>Positive Covid Cases</th>
<th>Vaccination Update</th>
<th>Extended School Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rost</td>
<td>32 students 22 in-person 4 at satellite</td>
<td>6 students</td>
<td>90% at Rost 97% at Three Rivers</td>
<td>none</td>
<td>24 staff got their second Pfizer dose</td>
<td>17 students will attend this summer</td>
</tr>
<tr>
<td>Fairfax</td>
<td>29 students 23 in-person</td>
<td>6 students</td>
<td>89%</td>
<td>none</td>
<td>Almost 78% of staff are vaccinated</td>
<td>17 students will attend this summer</td>
</tr>
</tbody>
</table>

*3 new referrals to school age services

E. Intake & Waiting List Data March 2021

<table>
<thead>
<tr>
<th>2021 STATISTICS</th>
<th>Jan</th>
<th>Feb</th>
<th>Mar</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ELIGIBILITY DATA</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Requesting Eligibility</td>
<td>67</td>
<td>61</td>
<td>85</td>
</tr>
<tr>
<td><strong>WAITING LIST DATA</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td># of Waiting List Assessments Completed</td>
<td>16</td>
<td>12</td>
<td>27</td>
</tr>
<tr>
<td># added to current need waiting list</td>
<td>2</td>
<td>6</td>
<td>3</td>
</tr>
<tr>
<td># added to Immediate Need waiting list</td>
<td>11</td>
<td>6</td>
<td>18</td>
</tr>
<tr>
<td>TOTAL REMOVED FROM CURRENT NEEDS LIST</td>
<td>0</td>
<td>0</td>
<td>48</td>
</tr>
</tbody>
</table>

F. Bramble and Alice’s House Update

Our licensed settings (Bramble and Alice’s House) are nearing completion. Bramble is our 16-unit building where Total Homecare Solutions will be the provider, and Alice’s House is our respite facility, consisting of two buildings with four bedrooms in each home. Via Quest will be the provider for that location. Jennifer Meadows shared a brief video tour of both housing developments. Leia will keep the board informed as thing progress and she will share the grand opening dates for both sites tentatively planned for May.

Dawn Freudenberg shared that staff have been very successful and well received by the neighborhood community councils such as the Oakley Community Council. Plans are underway to meet with the Avondale Community Council as well.

G. Accreditation

Our accreditation review is scheduled for June 15-17, 2021. The review will be completed remotely. The Quality team has been working through the self-review process, gathering required documentation, meeting with various teams to provide technical assistance and reviewing policies to prepare for the accreditation review.
H. Detailed Waiver Data
This waiver data is tracked monthly as part of monitoring our waiver allocation plans and Medicaid match costs. The changes most frequently occur in the I/O Regular, I/O Emergency and Level One categories. As noted in the key below the chart, some of the waivers receive full or partial state funding due to initiatives that occurred in the past or are ongoing.

<table>
<thead>
<tr>
<th>Waiver Type</th>
<th>Total Currently Enrolled</th>
<th>Enrolled Year To-Date</th>
<th>Pending Enrollment</th>
<th>Transferred In</th>
<th>Year-To-Date Dis-Enrolled</th>
</tr>
</thead>
<tbody>
<tr>
<td>I/O Regular</td>
<td>1529</td>
<td>4</td>
<td>3</td>
<td>3</td>
<td>10</td>
</tr>
<tr>
<td>I/O Emergency</td>
<td>239</td>
<td>14</td>
<td>15</td>
<td>0</td>
<td>3</td>
</tr>
<tr>
<td>I/O Martin*#</td>
<td>73</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>I/O DC Census Reduction*</td>
<td>16</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>I/O ICF Exit</td>
<td>25</td>
<td>0</td>
<td>2</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>I/O ICF Conversion*</td>
<td>27</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>I/O ICF Diversion</td>
<td>4</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>I/O Waiting List Reduction**</td>
<td>38</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>TOTAL I/O</td>
<td>1951</td>
<td>18</td>
<td>20</td>
<td>3</td>
<td>13</td>
</tr>
</tbody>
</table>

<table>
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<tr>
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<th>Transferred In</th>
<th>Year-To-Date Dis-Enrolled</th>
</tr>
</thead>
<tbody>
<tr>
<td>Level One</td>
<td>806</td>
<td>4</td>
<td>3</td>
<td>1</td>
<td>10</td>
</tr>
<tr>
<td>SELF</td>
<td>146</td>
<td>0</td>
<td>0</td>
<td>1</td>
<td>3</td>
</tr>
<tr>
<td>SELF Waiting List Reduction*</td>
<td>32</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>TOTAL SELF</td>
<td>178</td>
<td>0</td>
<td>0</td>
<td>1</td>
<td>4</td>
</tr>
</tbody>
</table>

KEY* = STATE funded, HCDDS pays no match
**= STATE funded residential, HCDDS pays match on DAY SERVICES
# = Closed Waiver, no new enrollment

I. Board In-Service
The in-service this month will include a presentation by Jennie Flowers on the MUI 2020 Annual Analysis.

COMMITTEE REPORTS

None

FINANCIAL REPORT
Mr. Townsend reviewed the financial statement analysis for March 2021.

The was some discussion about the waiver reconciliation. We believe this amount will shrink over time however the amount received is currently higher than we anticipated.

The agency will convene a Finance Committee Meeting so the board can gain a better understanding of the finances.

Approval was requested for actual operating expenses of $2,757,606.38 for the month of March 2021 with cumulative totals amounting to $32,311,703.89 as confirmed by the Hamilton County Cash Disbursement Journal.
Dr. Magenheim moved that the Board approve the actual operating expenses for the month of March 2021. Mr. Jones seconded the motion and it passed unanimously.

Approval was requested for estimated operating expenses of $15,670,333 for the month of May 2021, subject to final approval by the Board upon confirmation by the Hamilton County Cash Disbursement Journal.

Dr. Magenheim moved that the Board approve the tentative operating expenses for the month of May 2021. Mr. Jones seconded the motion and it passed unanimously.

UNFINISHED BUSINESS

none

NEW BUSINESS

1. Ms. Snyder requested approval to enter into a multi-year contract with the following staff person:

   Rhonda Craig, Service and Support Supervisor
   2-year contract: 5/3/21-5/2/23

   Mr. Jones moved approval of the request to enter into a multi-year contract as presented. Ms. Taylor seconded the motion and it was unanimously approved.

2. IDEA Part B Funding for Comprehensive Continuous Improvement Planning-Public Input Opportunity

   Matt Briner reported the agency receives IDEA funding on an annual basis. Matt consults with the Director of Schools, Mr. Zinn, to determine the appropriate use of these funds.

   These funds historically have been used to fund professional development for teachers. The amount of the funding is $46,750.35.

   The agency noticed this item on the agency's website and on the meeting agenda to give the public the opportunity to provide input on the use of these funds. No comments or recommendations were voiced by the public during the meeting when prompted. The agency will use these funds for staff development as we have done in the past.

3. Announcements

   None

INSERVICE

Jennie Flowers gave a high level overview of the MUI 2020 Annual Analysis review that was recently conducted. The purpose of the annual analysis is to review and analyze MUI data for the purpose of identifying trends, patterns, or areas for improving the quality of life for individuals supported in the
county. Ms. Flowers provided an overview of the many action steps we are taking to address the trends. She also detailed how our annual data was impacted by the COVID-19 pandemic.

Finding no further business, Mr. Melnyk asked for a motion to adjourn the meeting. Dr. Magenheim so moved. Ms. Taylor seconded the motion. Mr. Melnyk declared the meeting adjourned at 5:55 p.m.

Respectfully,

Mr. Nestor Melnyk
President

Mr. Stephen J. Jones
Secretary